

As part of its expansion, jnl S.A. is recruiting on behalf of its subsidiary, Phoenix Solutions Luxembourg:

Internal Auditor

Our company

We are a fast-growing and well-established company located in Luxembourg. We provide expert, tailored support to our clients in the financial industry, such as management companies, fintech companies, banks, investment managers, and PFS. We believe in working closely with our clients to provide key support in dealing with regulatory obligations, whether that be Compliance, Internal Audit, or more tailored assistance with due diligence, CSSF authorisation, etc. We provide relevant and real-world guidance to develop solutions and transform our clients' business to master these challenges.

Your role

- Planning individual audit missions based on established triennial audit plans.
- Coordinating the timing of such missions with audit clients.
- Handling of complex missions and creation of appropriate working papers and support materials.
- Attending meetings with auditees to develop an understanding of business processes.
- Travelling to different sites to meet relevant staff and obtain documents and information.
- Sampling of client populations for the purposes of substantive audit testing.
- Review and analysis of all relevant internal and external documentation.
- Researching and assessing how well audit clients are performing specific activities and recording the results using software such as Microsoft Word and Excel.
- Providing ad hoc advice and guidance to managers and staff at all levels.
- Performing risk assessments on key business activities and using this information to guide in the subject and focus of audit missions.
- Anticipating emerging issues through research and interviews and deciding how best to deal with them.
- Providing support and guidance to management on how to handle new opportunities.
- Developing recommendations for management through comparisons of the actual situation to that expected or required, in accordance with legal and regulatory obligations and industry standards.
- Agreeing recommendations with relevant staff members to make improvements to operations.
- Preparing reports to summarise the work performed and to highlight issues and problems, and distributing the reports to the relevant people.
- Assessing how well the business is complying with rules and regulations and informing management whether any issues need addressing.
- Managing a variety of stakeholders and their expectations through regular communication.
- Regulatory supervision and regular update of knowledge.

Your profile

- Holder of a university degree with a specialisation in economy, finance and/or commercial law
- 2 years + prior experience in audit (Big 4 or other).
- Familiarity with the Luxembourg financial market place and relevant laws & regulations.
- Experience acquired in a regulatory environment supervised by the CSSF.
- Compliance experience considered a plus.
- Be result-oriented with the ability to prioritise and time manage effectively.

- Good team-working skills but also the ability to work autonomously and be self-motivated.
- Excellent communication skills.
- Ethical character and ability to handle confidential information professionally and discreetly.
- Fluent French and English required.
- Familiarity with standard IT tools and software.

What we offer

- The Grand Duchy of Luxembourg, a top leading financial and investment center within Europe,
- An interesting and challenging position in a stimulating work environment,
- Personalised training and mentoring program to develop your skills and professional knowledge,
- A cooperative and team-oriented working environment in a small growing company.

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